



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**


**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

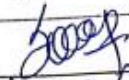
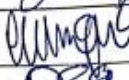
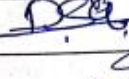


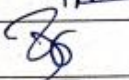
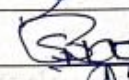


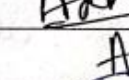
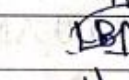
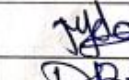
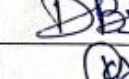
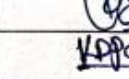
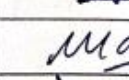
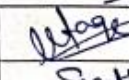
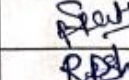
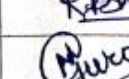
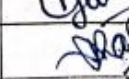
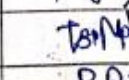
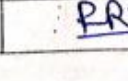




Date: 25/07/2021

## NOTICE

All the faculty members are requested to be present for online meeting through Zoom to frame the **Internal Quality Assurance Cell (IQAC)** committee constitution on 26/07/2021 at 11:00 AM.



  
**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy,  
Kasabe-Digraj, Sangli.

Sr.No.	Name of Faculty	Signature
1.	Dr. Sidharth Malgounda Patil	
2.	Prof. Dhanyakumar Dada Chougule	
3.	Dr. Dhananjay Ghodake	
4.	Dr. Sandeep Balvant Patil	
5.	Dr. Suhas Suresh Awati	
6.	Mr. Rameshwar Madhukar Ardad	
7.	Mr. Pankaj Ashok Jadhav	
8.	Ms. Sarika Bapuso Narade	
9.	Mr. Ajit Patil	
10.	Mr. Sagar Ashok Jadhav	
11.	Miss. Priyadarshani Paygonda Patil	
12.	Dr. Ajit Vishnupant Dale	
13.	Miss. Laxmi Baban Mane	
14.	Miss. Mayuri Yashwant Choundikar	
15.	Mr. Dipak Babaso Bhingardev	
16.	Miss. Khushboo Mithalalji Kankaliya	
17.	Ms. Ketaki D. Patil	
18.	Mr. Godfrey Rudolph Mathews	
19.	Miss. Ashwini Chandrashckhar Utage	
20.	Mr. Sanket Raghunath Patil	
21.	Mrs Rashmi. D. Sharma	
22.	Miss. Nikita Harekrishna Gurav	
23.	Mr. Shankar Jaiprakash Joshi	
24.	Ms. Tanuja. S. Mohite	
25.	Ms. Rohini R. Tate	



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**



Regl. under Society Act 1860 No. MAHA/6330/SANGLI, Dt. 12/12/1997  
Regl. under Bombay Public Trust Act No. AF-6292 SANGLI, Dt. 09/02/1998

Teerthankar Education Society's

**Dr. Shivajirao Kadam College of Pharmacy**

Baganwat, A/p. Kasabe Digraj, Tal. Miraj, Dist. Sangli - 416 305.  
E-mail : skcopharmdeg@gmail.com Phone No. : 9404398406

f. No. :

Date : 26/07/2021

**Constitution of Internal Quality Assurance Committee**  
**(IQAC)**  
**Academic Year 2021-22**

Sr.No.	Name	Designation in Committee	Signature
1.	Prof. Dr. S.M. Patil	Chairperson	
2.	Mr. P. A. Jadhav	Coordinator	
3.	Mr. A. S. Patil	Management Representative	
4.	Mr. A.D. Birnale	Senior Administrative Officer	
5.	Mr. R. A. Patil	Industry Expert	
6.	Mr. A. A. Farate	Local Society Representative	
7.	Mr. Y.S. Jadhav	Alumni Representative	
8.	Mr. S. J. Joshi	Member and Academic Incharge	
9.	Dr. S. B. Patil	Member from Teaching faculty	
10.	Mr. G.R. Mathews	Exam In-charge M. Pharm. & B. Pharm.	
11.	Mrs. S. P. Patil	Vmedulife Coordinator	
12.	Dr. H. A. Patil	T.P.O. M. Pharm & B. Pharm.	



**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.

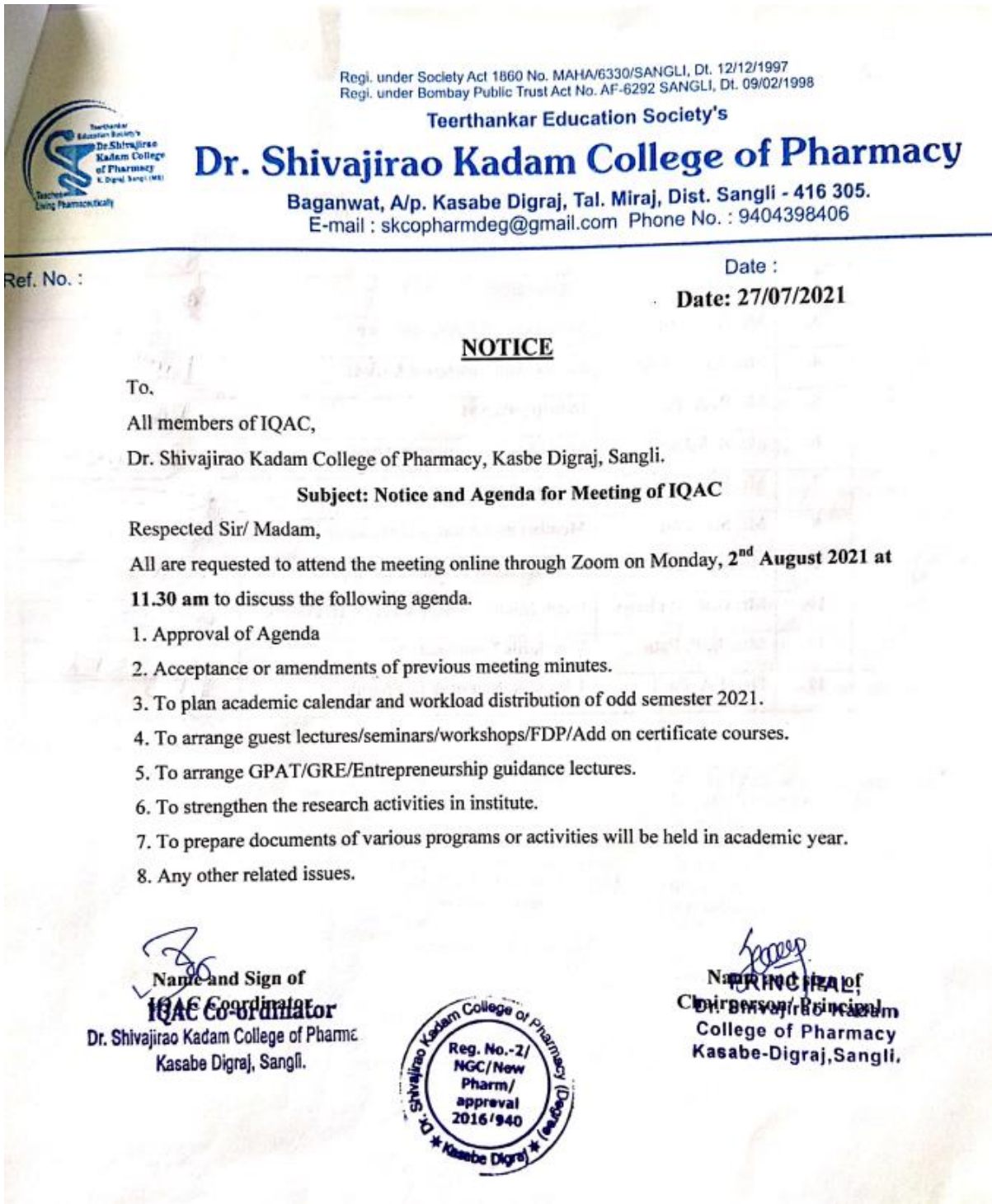




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Teerthankar Education Society's

## Dr. Shivajirao Kadam College of Pharmacy

Baganwat, A/p. Kasabe Digraj, Tal. Miraj, Dist. Sangli - 416 305.

E-mail : skcopharmdeg@gmail.com Phone No. : 9404398406

Ref. No. :

Date :

**Date: 27/07/2021**

### NOTICE

To,

All members of IQAC,

Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj, Sangli.

**Subject: Notice and Agenda for Meeting of IQAC**

Respected Sir/ Madam,

All are requested to attend the meeting online through Zoom on Monday, 2<sup>nd</sup> August 2021 at

**11.30 am** to discuss the following agenda.

1. Approval of Agenda
2. Acceptance or amendments of previous meeting minutes.
3. To plan academic calendar and workload distribution of odd semester 2021.
4. To arrange guest lectures/seminars/workshops/FDP/Add on certificate courses.
5. To arrange GPAT/GRE/Entrepreneurship guidance lectures.
6. To strengthen the research activities in institute.
7. To prepare documents of various programs or activities will be held in academic year.
8. Any other related issues.

Name and Sign of  
**IQAC Co-ordinator**  
Dr. Shivajirao Kadam College of Pharmc.  
Kasabe Digraj, Sangli.



Name and Sign of  
**Chairperson/Principal**  
College of Pharmacy  
Kasabe-Digraj, Sangli.



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Sr.No.	Name	Designation in Committee	Signature
1.	Prof. Dr. S.M. Patil	Chairperson	
2.	Mr. P.A.Jadhav	Coordinator	
3.	Mr. A.S.Patil	Management Representative	
4.	Mr. A.D. Birnale	Senior Administrative Officer	
5.	Mr. R. A. Patil	Industry Expert	
6.	Mr. A.A.Farate	Local Society Representative	
7.	Mr. Y.S. Jadhav	Alumni Representative	
8.	Mr. S.J.Joshi	Member and Academic Incharge	
9.	Dr. S.B.Patil	Member from Teaching faculty	
10.	Mr. G.R. Mathews	Exam In-charge M. Pharm. & B. Pharm.	
11.	Mrs. S. P. Patil	Vmedulife Coordinator	
12.	Dr. H.A. Patil	T.P.O. M. Pharm & B. Pharm.	





Teerthankar Education Society's  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj

CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT  
6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No. : 01  
Meeting of Internal Quality Assurance Cell committee was conducted online on 2<sup>nd</sup> Aug. 2021  
11:30 am to \_\_\_\_\_ of Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj.

Following members were present for the meeting.

Sr. No.	Name	Designation	Sign.
1.	Prof. Dr. S. M. Patil	Chairperson	[Signature]
2.	Dr. P. A. Jadhav	coordinator	[Signature]
3.	Mr. A. S. Patil	Management	[Signature]
4.	Mr. A. D. Birnale	Administrative officer	[Signature]
5.	Mr. R. A. Patil	Industry Expert	[Signature]
6.	Ms. A A. Forate	Local society Representative	[Signature]
7.	Ms. Y. S. Jadhav	Alumni Representative	[Signature]
8.	Mr. S. J. Joshi	Member	[Signature]
9.	Dr. S. B. Patil	Member	[Signature]
10.	Mr. G. R. Mathews	Member	[Signature]
11.	Ms. S. P. Patil	Member	[Signature]
12.	Dr. H. A. Patil	Member	[Signature]

Following agenda were discussed during the meeting.

- Approval of Agenda : The agenda was unanimously approved as distributed.
- Acceptance / amendments to previous meeting minutes : The minutes of last meeting dated 11/05/2021 were read by Ms. P. A. Jadhav and were unanimously confirmed by all members.
- Action taken of the previous meeting minutes: The action taken report is attached as anannexure\*.

Agenda 1 Discussion regarding Academic calendar & workload distribution of odd semester 2021.

Resolution Dr. S. M. Patil, chairperson, suggested to Mr. S. J. Joshi academic co-ordinator to prepare the academic calendar & distribute the faculty workload among all faculty.

Proposed by: Ms. P. A. Jadhav  
Seconded by: Dr. S. B. Patil



Agenda 2 Discussion regarding guest lectures / Seminars / Workshops / FDP

Resolution Add on certificate courses.

Mr. P. A. Jadhav advised to Mrs. S. P. Patil to  
organise the guest lectures / Seminars / Workshops /  
FDP / Add on certificate courses for students to  
improve their knowledge & skills.

Proposed by: Dr. S. M. Patil

Seconded by: Mrs. S. P. Patil

Agenda 3 Discussion regarding GPAT / GRE / Entrepreneurship guidance  
lectures

Resolution Dr. S. M. Patil informed to Mrs. S. P. Patil to  
arrange GPAT / GRE / Entrepreneurship guidance  
lectures for students for the betterment of their  
academics as well as for their bright future.

Proposed by: Dr. H. A. Patil

Seconded by: Ms. S. J. Joshi

Agenda 4 Discussion regarding Strengthening the research activities in  
institute.

Resolution Mr. P. A. Jadhav suggested to all faculty members  
to perform research effectively, efficiently & in a  
sustainable manner to achieve the research  
excellence.

Proposed by: Dr. S. B. Patil

Seconded by: Dr. S. M. Patil





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**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

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**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

5 Discussion regarding documentation of various Programs or activities will be held in academic year  
Proposed by: - Ms. P. A. Jadhav Seconded by: Dr. H. A. Pahl  
Agenda 6: Any other related issues  
Dr. S. M. Pahl suggested to all faculty members to encourage the students for their active participation in online competitions like quiz, posters, sketch etc.  
Proposed by: Mrs. S. P. Pahl  
Seconded by: Ms. P. A. Jadhav

4. **Adjournment :**

The minutes discussed in the meeting were accepted unanimously by the present members and the meeting was adjourned at 12.45 pm with vote of thanks by Mrs. S. P. Pahl

Minute submitted by:  
Ms. P. A. Jadhav  
IQAC Co-ordinator  
Dr. Shivajirao Kadam College of Pharmacy  
Kasabe Digraj, Sangli.

Minute approved by  
Dr. S. M. Pahl

PRINCIPAL,  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.








**Action Taken Report of**  
**Meeting No.01**

Sr. No.	Date of Meeting	Agenda	Action taken
1.	02/08/2021	To plan academic calendar and workload distribution of odd semester 2021.	Mr. S.J. Joshi academic incharge was prepared the academic calendar for academic year 2021-2022 and distributed semester workload among all faculty members.
2.		To arrange guest lectures/seminars/workshops/FDP/Add on certificate courses.	Ms. Sarika Patil the coordinator was prepared a tentative scheduled of guest lecture/seminars for students and faculty members and it will be conducted at end of Dec.2021.
3.		To arrange GPAT/GRE/Entrepreneurship guidance lectures.	Mrs. S.P.Patil was decided to organize the webinar on GPAT guidance in the month October 2021.
4.		To strengthen the research activities in institute.	Dr. S.M.Patil was suggested all the faculty members for active participation in research activities to enhance the quality of research.
5.		To prepare documents of various programs or activities will be held in academic year.	Respective incharge of various departments or committees was maintained their records in specified format.
6.		Any other related issues	To encourage the students for participation in online webinars/workshops/quiz, poster competitions for the same was communicated among the students.

  
 Name and Sign of  
**IQAC Co-ordinator**  
 Dr. Shivajirao Kadam College of Pharmacy,  
 Kasabe Digraj, Sangli.



  
 Name and sign of  
**PRINCIPAL**  
 Dr. Shivajirao Kadam  
 College of Pharmacy  
 Kasabe-Digraj, Sangli.



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**



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Regl. under Bombay Public Trust Act No. AF-6292 SANGLI, Dt. 09/02/1998

Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy**

Baganwat, A/p. Kasabe Digraj, Tal. Miraj, Dist. Sangli - 416 305.  
E-mail : skcopharmdeg@gmail.com Phone No. : 9404398406

Ref. No. :

Date: 08/11/2021

**NOTICE**


To,  
All members of IQAC,  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj, Sangli.

**Subject: Notice and Agenda for Meeting of IQAC**


Respected Sir/ Madam,

All are requested to attend the meeting on Monday, 10<sup>th</sup> November 2021 at 10:30 am in Principal Cabin to discuss the following agenda.

1. Approval of Agenda
2. Acceptance or amendments of previous meeting minutes.
3. To review the status of periodic and semester syllabus completion
4. To discuss the syllabus and academic curriculum of M. Pharmacy Courses.
5. To review the status of PCI portal updates.
6. To conduct the value addition programme for faculty and students.
7. To discuss any other related issues.

  
Name and Sign of  
IQAC Coordinator  
Dr. Shivajirao Kadam College of Pharm:  
Kasabe Digraj, Sangli.



  
Name and sign of  
Principal  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.





**Teerthankar Education Society's  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT  
6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Sr.No.	Name	Designation in Committee	Signature
1.	Prof. Dr. S.M. Patil	Chairperson	
2.	Mr. P.A.Jadhav	Coordinator	
3.	Mr. A.S.Patil	Management Representative	
4.	Mr. A.D. Birnale	Senior Administrative Officer	
5.	Mr. R. A. Patil	Industry Expert	
6.	Mr. A.A.Farate	Local Society Representative	
7.	Mr. Y.S. Jadhav	Alumni Representative	
8.	Mr. S.J.Joshi	Member and Academic Incharge	
9.	Dr. S.B.Patil	Member from Teaching faculty	
10.	Mr. G.R. Mathews	Exam In-charge M. Pharm. & B. Pharm.	
11.	Mrs.S.P.Patil	Vmedulife Coordinator	
12.	Dr. H.A. Patil	T.P.O. M. Pharm & B. Pharm.	



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**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Meeting No. : 02

Meeting of Internal Quality Assurance Cell Committee was conducted on 10/11/2021  
 10:30am to Principal Cabin of Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj.  
 Following members were present for the meeting.

Sr. No.	Name	Designation	Sign.
1.	Dr. S.M. Patil	Chairperson	[Signature]
2.	Mr. P. A. Jadhav	Coordinator	[Signature]
3.	Mr. A.S. Patil	Management Representative	[Signature]
4.	Mr. A.D. Birnale	Administrative officer	[Signature]
5.	Mr. R.A. Patil	Industry expert	[Signature]
6.	Mr. Y.S. Jadhav	Alumni Representative	[Signature]
7.	Mr. A.A. Farsate	Local society representative	[Signature]
8.	Mr. S.J. Joshi	member	[Signature]
9.	Dr. S.B. Patil	member	[Signature]
10.	Mr. G.R. Mathew's	Member	[Signature]
11.	Ms. S.P. Patil	Member	[Signature]
12.	Dr. H.A. Patil	Member	[Signature]

Following agenda were discussed during the meeting.

- Approval of Agenda : The agenda was unanimously approved as distributed.
- Acceptance / amendments to previous meeting minutes : The minutes of last meeting dated 02 Aug 2021 were read by Mr. P.A. Jadhav and were unanimously confirmed by all members.
- Action taken of the previous meeting minutes: The action taken report is attached as anannexure\*.

Agenda 1 Discussion regarding Status of periodic & semester syllabus completion.

Resolution - Mr. S.J. Joshi & Mr. G.R. Mathew's advised to all faculty members to complete their syllabus within time & follow the academic calendar for same.

Proposed by: Mr. P.A. Jadhav  
 Seconded by: Dr. S.M. Patil



Agenda 2 Discussion regarding ~~the~~ syllabus & academic curriculum

Resolution of M. Pharmacy courses.

Dr. S. M. Pahl informed to Ms. P. A. Jadhav P.G. coordinator, about how to implement M. Pharmacy course smoothly in institute to avoid further problems.

Proposed by: Dr. S. B. Pahl

Seconded by: Ms. S. J. Joshi

Agenda 3 Discussion regarding review the status of PCI postal updates.

Resolution Ms. P. A. Jadhav informed to Ms. S. A. Awari to update the PCI postal in terms of documents & take the necessary action for the same.

Proposed by: Dr. S. M. Pahl

Seconded by: Ms. S. J. Joshi

Agenda 4 Discussion regarding conduction of value added programs

Resolution for faculty & students.

Dr. S. B. Pahl suggested to Ms. P. A. Jadhav to conduct some value added programme for students to enhance their knowledge & skills.

Proposed by: Dr. H. A. Pahl

Seconded by: Ms. S. P. Pahl



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Discussion regarding Any other related issues  
Dr. S. M. Patil instructed to all faculty members to take active participation in research related activities & prepare for NIRF ranking.

Proposed by: Dr. S. B. Patil  
Secured by: Ms. P. A. Jadhav

4. **Adjournment :**

The minutes discussed in the meeting were accepted unanimously by the present members and the meeting was adjourned at 11:30 am with vote of thanks by Dr. S. B. Patil

  
Minute submitted by :  
Ms. P. A. Jadhav  
**IQAC Co-ordinator**  
Dr. Shivajirao Kadam College of Pharmacy  
Kasabe Digraj, Sangli.

  
Minute approved by  
Dr. S. M. Patil

**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.






**Action Taken Report of**  
**Meeting No.02**

Sr. No.	Date of Meeting	Agenda	Action taken
1.	10/11/2021	To review the status of periodic and semester syllabus completion	Mr. S.J. Joshi academic incharge and Mr. G.R. Mathews Exam incharge were discussed and taken review from each faculty for syllabus completion and it was satisfactory in accordance with academic calendar.
2.		To discuss the syllabus and academic curriculum of M. Pharmacy Courses.	Dr. P. A. Jadhav PG course coordinator was given the details about M. Pharmacy course structure. Moreover Sir advised the overall course pattern and credit structure for the effective implementation of the same.
3.		To review the status PCI portal updates.	Dr. S.A. Awati discussed the required and essential documents for PCI portal updates.
4.		To conduct the value addition programme for faculty and students.	Principal sir was discussed regarding value addition certificate courses and he given responsibilities to Ms.K.M.Kankaliya. As per instruction of Principal, Ms. Kankaliya was started different add on certificate courses like training course on advanced instrumentation etc.
5.		Any other related issues	For NIRF ranking, Principal sir was given guidelines for increase the research related activities and he also encourage each faculty members for the same.

  
Name and Sign of  
**IQAC Co-ordinator**  
Dr. Shivajirao Kadam College of Pharmacy,  
Kasabe Digraj, Sangli.



  
Name and sign of  
**PRINCIPAL**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.



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**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

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Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy**  
K. Digraj, Sangli (MS)  
Teaches Living Pharmaceutically

**Dr. Shivajirao Kadam College of Pharmacy**  
Baganwat, A/p. Kasabe Digraj, Tal. Miraj, Dist. Sangli - 416 305.  
E-mail : skcopharmdeg@gmail.com Phone No. : 9404398406

Ref. No. : \_\_\_\_\_

**Date: 15/02/2022**

**NOTICE**

To,

All members of IQAC,  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj, Sangli.

**Subject: Notice and Agenda for Meeting of IQAC**

Respected Sir/ Madam,

All are requested to attend the meeting on Monday, 20<sup>th</sup> Feb. 2022 at 12:15 pm in Principal Cabin to discuss the following agenda.

1. Approval of Agenda
2. Acceptance or amendments of previous meeting minutes.
3. To discuss various funding agencies for conduct the research activities.
4. To discuss the syllabus completion and periodic examination schedule for UG and PG courses.
5. To review the overall results of all last semester examination.
6. To discuss and completion of Vmedulife activities for each subjects.
7. To discuss any other related issues.

Name and Sign of  
**IQAC Co-ordinator**  
Dr. Shivajirao Kadam College of Pharm:  
Kasabe Digraj, Sangli.

Name and sign of  
Chairperson/ Principal  
**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.





**Teerthankar Education Society's  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT  
6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Sr.No.	Name	Designation in Committee	Signature
1.	Prof. Dr. S.M. Patil	Chairperson	
2.	Mr. P.A.Jadhav	Coordinator	
3.	Mr. A.S.Patil	Management Representative	
4.	Mr. A.D. Birnale	Senior Administrative Officer	
5.	Mr. R. A. Patil	Industry Expert	
6.	Mr. A.A.Farate	Local Society Representative	
7.	Mr. Y.S. Jadhav	Alumni Representative	
8.	Mr. S.J.Joshi	Member and Academic Incharge	
9.	Dr. S.B.Patil	Member from Teaching faculty	
10.	Mr. G.R. Mathews	Exam In-charge M. Pharm. & B. Pharm.	
11.	Mrs.S.P.Patil	Vmedulife Coordinator	
12.	Dr. H.A. Patil	T.P.O. M. Pharm & B. Pharm.	



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**



Meeting No. : 03

Meeting of Internal Quality Assurance Cell committee was conducted on 20/02/2022  
 at 5 pm to Principal cabin of Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj.  
 Following members were present for the meeting.

Sr. No.	Name	Designation	Sign.
1.	Dr. S. M. Pahl	Chairperson	[Signature]
2.	Ms. P. A. Jadhav	Coordinator	[Signature]
3.	Ms. A. S. Pahl	Management of Representative	[Signature]
4.	Ms. A. D. Birnale	Administrative officer	[Signature]
5.	Ms. R. A. Pahl	Industry Expert	[Signature]
6.	Ms. A. A. Farate	Local Society Representative	[Signature]
7.	Ms. Y. S. Jadhav	Alumni Representative	[Signature]
8.	Ms. S. J. Jashi	Member	[Signature]
9.	Dr. S. B. Pahl	Member	[Signature]
10.	Ms. G. R. Mathew's	Member	[Signature]
11.	Ms. S. P. Pahl	Member	[Signature]
12.	Dr. H. A. Pahl	Member	[Signature]

Following agenda were discussed during the meeting.

- Approval of Agenda : The agenda was unanimously approved as distributed.
- Acceptance / amendments to previous meeting minutes : The minutes of last meeting dated 10/11/2021 were read by Ms. P. A. Jadhav and were unanimously confirmed by all members.
- Action taken of the previous meeting minutes: The action taken report is attached as anannexure\*.

Agenda 1 Discussion regarding Funding agencies for conduct research activities  
 Resolution Dr. S. M. Pahl suggested to Dr. S. B. Pahl to know about various funding agencies & their eligibility to enroll for research activities.  
 Proposed by Ms. R. A. Pahl  
 Seconded by : Ms. P. A. Jadhav



Agenda 2 Discussion regarding syllabus completion & periodic examination schedule for UG & PG courses.  
Resolution Ms. P. A. Jadhav advised to Ms. S. J. Joshi to take review of syllabus completion in accordance with examination. He also suggested to Mr. G. R. Mathew's to discuss the periodic examination schedule among the faculty for both U.G. & P.G. courses.

Proposed by: Ms. S. P. Pahl

Seconded by: Dr. H. A. Pahl

Agenda 3 Discussion regarding Review of overall results of last semester examination.  
Resolution Dr. S. M. Pahl suggested to Mr. G. R. Mathew's to review overall result of all last sem. examination. He also recommended to all faculty to take extra efforts for the enhancing academic excellence.

Proposed by: Ms. P. A. Jadhav

Seconded by: Ms. S. J. Joshi

Agenda 4 Discussion regarding completion of Vmedulife activities for each subjects.  
Resolution Ms. P. A. Jadhav recommended to Ms. S. P. Pahl regarding completion of Vmedulife activities like academic planning, attendance, assignments etc. of each subject within specified time.

Proposed by: Ms. S. J. Joshi

Seconded by: Dr. H. A. Pahl



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**


**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Discussion regarding Any other related issues.  
Dr. S. M. Patil instructed to all faculty members to take active participation in all academic activities will be held in institute.

Proposed by : Ms. P. A. Jadhav  
Seconded by : Dr. S. B. Patil

**4. Adjournment :**

The minutes discussed in the meeting were accepted unanimously by the present members and the meeting was adjourned at 1.00 pm with vote of thanks by Dr. H. I. Patil

  
Minute submitted by :  
Ms. P. A. Jadhav

**IQAC Co-ordinator**  
Dr. Shivajirao Kadam College of Pharmacy  
Kasabe Digraj, Sangli.

  
Minute approved by  
Dr. S. M. Patil

**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.







**Action Taken Report of**  
**Meeting No.03**

Sr. No.	Date of Meeting	Agenda	Action taken
1.	20/02/2022	To discuss various funding agencies for conduct the research activities.	Dr. S.B.Patil coordinator of R & D cell advised and explore the basic eligibility criteria of various funding agencies like DST/DBT/ICMR/SERB-DST among the faculty members.
2.		To discuss the syllabus completion and periodic examination schedule for UG and PG courses.	Mr. S.J. Joshi Academic coordinator and Mr. G.R. Mathwe's Exam. Incharge were taken review of all syllabus completion of all semester and decide the tentative schedule for periodic examination for UG and PG courses and same was communicated among all.
3.		To review the overall results of all last semester examination.	Principal sir and Exam. Incharge were reviewed results of all last semesters and advised accordingly for betterment in academic results.
4.		To discuss and completion Vmedulife activities for each subjects.	Mrs. S. P. Patil coordinator of Vmedulife instructed and suggested to all faculty members regarding completion of respective academic activities on Vmedulife Software. All faculty members were completed vmedulife academic activities within time.
5.		Any other related issues	As per instruction of the chairperson all members were actively involved in all activities held in institute.

  
 Name and Sign of  
**IQAC Coordinator**  
**IQAC Co-ordinator**  
 Dr. Shivajirao Kadam College of Pharmacy  
 Kasabe Digraj, Sangli.



  
**PRINCIPAL**  
 Name and sign of  
 Dr. Shivajirao Kadam  
 Chairperson, Principal  
 College of Pharmacy  
 Kasabe-Digraj, Sangli.



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

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Teerthankar Education Society's

## Dr. Shivajirao Kadam College of Pharmacy

Baganwat, A/p. Kasabe Digraj, Tal. Miraj, Dist. Sangli - 416 305.  
E-mail : skcopharmdeg@gmail.com Phone No. : 9404398406

Ref. No. :

Date: 02/05/2022

### NOTICE

To,  
All members of IQAC,  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj, Sangli.

**Subject: Notice and Agenda for Meeting of IQAC**


Respected Sir/ Madam,

All are requested to attend the meeting on Monday, 5<sup>th</sup> May 2022 at 3:30 pm in Principal Cabin to discuss the following agenda.

1. Approval of Agenda
2. Acceptance or amendments of previous meeting minutes.
3. To review the progress and completion of practice school project for B. Pharmacy.
4. To discuss regarding collection of Feedback.
5. To review the placement activities for all B. Pharm students.
6. To plan for First year admission procedure for B. Pharmacy & M. Pharmacy course.
7. To discuss any other related issues.

  
Name and Sign of  
IQAC Coordinator  
Dr. Shivajirao Kadam College of Pharmacy  
Kasabe Digraj, Sangli.



  
Name and sign of  
Chairperson/ Principal  
**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.





**Teerthankar Education Society's  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT  
6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Sr.No.	Name	Designation in Committee	Signature
1.	Prof. Dr. S.M. Patil	Chairperson	
2.	Mr. P.A.Jadhav	Coordinator	
3.	Mr. A.S.Patil	Management Representative	
4.	Mr. A.D. Birnale	Senior Administrative Officer	
5.	Mr. R. A. Patil	Industry Expert	
6.	Mr. A.A.Farate	Local Society Representative	
7.	Mr. Y.S. Jadhav	Alumni Representative	
8.	Mr. S.J.Joshi	Member and Academic Incharge	
9.	Dr. S.B.Patil	Member from Teaching faculty	
10.	Mr. G.R. Mathews	Exam In-charge M. Pharm. & B. Pharm.	
11.	Mrs.S.P.Patil	Vmedulife Coordinator	
12.	Dr. H.A. Patil	T.P.O. M. Pharm & B. Pharm.	



Teerthankar Education Society's  
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj

CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT  
6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No. : 04  
The meeting of Internal Quality Assurance Cell committee was conducted on 05/05/2022  
at 3:30pm to Principal cabin of Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj.  
Following members were present for the meeting.

Sr. No.	Name	Designation	Sign.
1.	Dr. S. M. Pab <sup>o</sup> l	Chairperson	
2.	Ms. P. A. Jadhav	Coordinator	
3.	Ms. A. S. Pab <sup>o</sup> l	Management Representative	
4.	Ms. A. D. Birnale	Administrative officer	
5.	Ms. R. A. Pab <sup>o</sup> l	Industry Expert	
6.	Ms. A. A. Forate	Local Society Representative	
7.	Ms. Y. S. Jadhav	Alumni Representative	
8.	Ms. S. J. Jashi	Member	
9.	Dr. S. B. Pab <sup>o</sup> l	Member	
10.	Ms. G. R. Mathew's	Member	
11.	Ms. S. P. Pab <sup>o</sup> l	Member	
12.	Dr. H. A. Pab <sup>o</sup> l	Member	

Following agenda were discussed during the meeting.

- Approval of Agenda : The agenda was unanimously approved as distributed.
- Acceptance / amendments to previous meeting minutes : The minutes of last meeting dated 20/02/2022 were read by Ms. P. A. Jadhav and were unanimously confirmed by all members.
- Action taken of the previous meeting minutes: The action taken report is attached as anannexure\*.

Agenda 1 Discussion regarding review the progress & completion of  
Resolution Practice school project for B. Pharmacy.  
Dr. S. M. Pab<sup>o</sup>l instructed to academic coordinator  
to complete the practice school project within  
specified time to avoid the further delay in submission

Proposed by : Dr. S. B. Pab<sup>o</sup>l  
Seconded by : Ms. P. A. Jadhav



Agenda 2 Discussion regarding Collection of feedback  
Resolution Ms. P. A. Jadhav advised to Ms. N. H. Guav  
to collect the feedback from stakeholders, students  
& from faculty to upgrade the syllabus  
relevant to present & new trend of fast  
changing academic innovations & concepts & take  
or suggest any further action accordingly.

Proposed by: Dr. S. B. Pahl  
Seconded by: Ms. G. R. Mathew's

Agenda 3 Discussion regarding placement activities for B. Pharm students  
Resolution Dr. S. M. Pahl suggested to Dr. H. A. Pahl  
to take necessary efforts or actions for  
placement of students & he also suggested  
to take help of different HODs for the  
same.

Proposed by: Ms. S. P. Pahl  
Seconded by: Ms. P. A. Jadhav

Agenda 4 Discussion regarding First year admission procedure for  
Resolution B. Pharm & M. Pharm for next academic year  
Ms. P. A. Jadhav & Ms. S. J. Joshi  
suggested to fulfill all the basic requirements  
in coordination with office staffs to avoid  
any further inconvenience

Proposed by: Dr. S. M. Pahl  
Seconded by: Dr. S. B. Pahl



Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**




Discussion regarding any other related issues  
Dr. S. M. Pahl instructed to storekeepers  
to fulfill the all the requirements of each  
laboratory for next academic year.

Proposed by : Ms. P. A. Jadhav  
Seconded by : Dr. H. A. Pahl

4. **Adjournment :**

The minutes discussed in the meeting were accepted unanimously by the present members and the meeting was adjourned at 04.15 pm with vote of thanks by Dr. S. B. Pahl

  
Minute submitted by :  
Ms. P. A. Jadhav  
**IQAC Co-ordinator**  
Dr. Shivajirao Kadam College of Pharmacy  
Kasabe Digraj, Sangli.

  
Minute approved by  
Dr. S. M. Pahl

**PRINCIPAL,**  
Dr. Shivajirao Kadam  
College of Pharmacy  
Kasabe-Digraj, Sangli.








Teerthankar Education Society's  
**Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj**

**CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT**  
**6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action Taken Report of**  
**Meeting No.04**

Sr. No.	Date of Meeting	Agenda	Action taken
1.	05/05/2022	To review the progress and completion of practice school project for B. Pharmacy.	Mr. S.J. Joshi Academic coordinator and Dr. S.B.Patil coordinator of R & D Cell were given guidelines for completion of Practice School Project within time.
2.		To discuss regarding collection of Feedback.	Ms. N.H. Gurav was collected the feedback from Stakeholders, Parents and Alumina for academic year 2021-22 and feedback analysis was prepared.
3.		To review the placement activities for all B. Pharm students.	The Placement officer was given status of placement in 2020-21. Accordingly her reports the total 28 students were placed in different Pharmaceutical Industry.
4.		To plan for First year admission procedure for B. Pharmacy & M. Pharmacy course.	The Chair Person was taken Review for basic requirements for all admission related procedure. He also suggested to fulfil the same in coordination with office staff.
5.		Any other related issues	The Chairperson was instructed to store keeper to fulfil all requirements of laboratory for next academic year.

  
 Name and Sign of  
**IQAC Co-ordinator**  
 Dr. Shivajirao Kadam College of Pharmacy  
 Kasabe Digraj, Sangli.



  
 Name and sign of  
**PRINCIPAL**  
 Chairperson/Principal  
 Dr. Shivajirao Kadam  
 College of Pharmacy  
 Kasabe-Digraj, Sangli.