

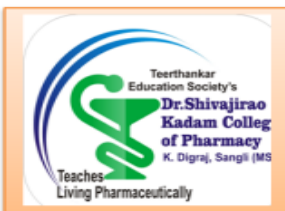
Teerthankar Education Society's
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj

CRITERION: 6- GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)

Key Indicator : 6.5	Internal Quality Assurance Cell (IQAC)
Metric No.6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Contribution of IQAC in Various Working Committees

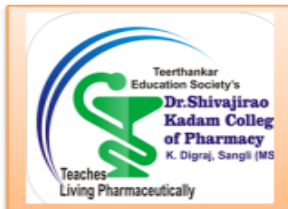
Sr. No.	Particulars	Details Link/ Page No.
1.	Curriculum Planning & Implementation Monitoring	http://skcp.org.in/naac/1.1 Additional Information after correction1.pdf
2.	Teaching & Learning Process Monitoring	http://skcp.org.in/naac/2.3 Signed.pdf
3.	Teacher and Student profile Monitoring	http://skcp.org.in/naac/IQAC contribution in student profile pdf-1-56 Signed.pdf
4.	Evaluation rubrics Monitoring	http://skcp.org.in/naac/Contribution of IQAC in Evaluation Rubrics (Examination) Signed.pdf
5.	Students satisfactory Monitoring	http://skcp.org.in/StudentSatisfaction



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6.5: INTERNAL QUALITY ASSURANCE CELL (IQAC)

6.	Research activities and Teachers/students Contribution	http://skcp.org.in/naac/IQAC contribution in Research publication 3.3.1-1-100 Signed.pdf
7.	Feedback system for quality improvement	http://skcp.org.in/naac/1.4 Additional information.pdf
8.	Efforts for Training and Placements	http://skcp.org.in/naac/IQAC contribution in training Placement Signed.pdf
9.	Collaborative Work	http://skcp.org.in/naac/Collabrative and seminar and conferences-1-165 Signed.pdf
10.	Arranging Training/workshops/seminar/conference	http://skcp.org.in/naac/Collabrative and seminar and conferences-1-165 Signed.pdf
11.	Alumini Involvement Monitoring	http://skcp.org.in/alumni
12.	Perspective Plan and policy Implement Monitoring	http://skcp.org.in/naac/Contribution of IQAC in perspective plan and policy 6.5.1 Signed.pdf
13.	Faculty empowerment policy Implement Monitoring	http://skcp.org.in/naac/Contribution of IQAC in perspective plan and policy 6.5.1 Signed.pdf
14.	Social Responsibilities and Extension activities Monitoring	http://skcp.org.in/naac/Contribution of IQAC in Social Responsibilities Signed2.pdf
15.	Best Practice Tool Monitoring	http://skcp.org.in/bestpractices



Details Description on IQAC contribution in various committees

1. Curriculum Planning & Implementation Monitoring:

Curriculum planning and implementation monitoring are essential aspects of educational administration and instructional design. The IQAC regularly monitoring the development, organization and assessment of educational programs to ensure effective teaching and learning process of institute. The IQAC also establish regular meeting and communication channels to discuss curriculum implementation, share best practices and address any challenges and concern. The IQAC periodically encourages input from teachers, students, parents and other stakeholders to gather perspectives on the curriculum strengths and areas for improvements. Overall, IQAC contribute in curriculum planning and implementation monitoring are ongoing processes that require collaboration, evaluation, and flexibility to ensure that the curriculum meets the needs of students and facilitates effective teaching and learning.

2. Teaching & Learning Process Monitoring:

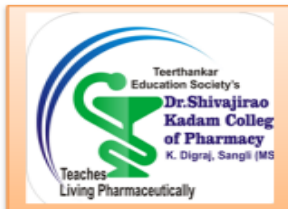
The Internal Quality Assurance Cell (IQAC) plays a significant role in monitoring curriculum planning and implementation within an educational institution. IQAC ensures the quality and effectiveness of the curriculum by establishing systems for continuous monitoring and evaluation.

Here are some key aspects of IQAC monitoring on curriculum planning and implementation:

A. Policy development: IQAC collaborates with the institution's leadership to develop policies and guidelines for curriculum planning and implementation

B. Curriculum review: IQAC oversees the periodic review of the curriculum to ensure its relevance, currency, and alignment with the institution's educational goals. The review process involves examining the curriculum's content, learning outcomes, teaching strategies, assessment methods, and resource allocation.

C. Assessment of learning outcomes: IQAC monitors the assessment of learning outcomes to evaluate the effectiveness of the curriculum. This includes reviewing assessment methods, analysing student performance data, and providing feedback to teachers and curriculum developers



D. Teacher training and development: IQAC ensures that teachers receive the necessary training and professional development opportunities to effectively implement the curriculum. This may involve organizing workshops, seminars, and training sessions on curriculum delivery, pedagogical approaches, and assessment techniques.

3. Teacher and Student profile Monitoring: By monitoring teacher and student profiles, IQAC ensures that the educational institution maintains high standards of teaching quality, supports student success and well-being, and continuously improves its educational practices based on data-driven insights and feedback. IQAC may be involved in the performance evaluation of teachers through classroom observations, student feedback, and peer reviews. This evaluation helps identify areas for improvement and recognizes exemplary teaching practices. IQAC ensures that teachers adhere to the institution's policies, code of conduct, and professional ethics while interacting with students and colleagues. IQAC monitors the admission process to ensure that students admitted to the institution meet the required academic and non-academic criteria. IQAC tracks the academic progress of students, analysing factors like retention rates, pass/fail rates, and average grades to assess the effectiveness of the teaching and learning processes.

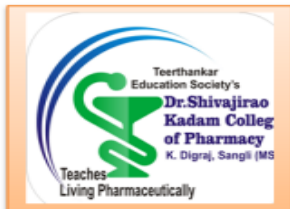
4. Evaluation rubrics monitoring: By monitoring the implementation of evaluation rubrics, IQAC plays a crucial role in promoting fairness, consistency, and quality in the assessment process. This helps in ensuring that students are evaluated accurately and that the assessment practices align with the institution's educational goals and standards. IQAC ensures that the usage of evaluation rubrics aligns with institutional policies, guidelines, and quality assurance standards. It ensures that the assessment practices meet the requirements set by external accreditation bodies or educational authorities. IQAC analyses data related to the usage and effectiveness of evaluation rubrics. This data analysis helps in identifying trends, strengths, and areas for improvement in the assessment process. IQAC prepares reports based on the findings and provides recommendations for enhancing the quality and effectiveness of evaluation rubrics.



5. Students satisfactory Monitoring: IQAC monitors the quality of teaching and learning processes to ensure that students receive effective instruction. IQAC oversees the provision of support services to students, such as academic counselling, career guidance, library facilities, and extracurricular activities. By monitoring the availability, accessibility, and effectiveness of these services, IQAC helps ensure that students' non-academic needs are met, contributing to their overall satisfaction. IQAC monitors the adequacy and maintenance of infrastructure and facilities within the institution. This includes classrooms, laboratories, libraries, computer facilities, sports facilities, and student common areas. By actively monitoring and addressing factors that influence student satisfaction, IQAC helps create a positive learning environment that meets students' needs, enhances their overall educational experience, and contributes to their long-term success and satisfaction.

6. Research activities and Teachers/students Contribution: IQAC (Internal Quality Assurance Cell) plays a crucial role in facilitating and supporting research activities and encouraging the contribution of both teachers and students in research. IQAC collaborates with the institution's leadership to develop research policies and guidelines. These documents outline the expectations, ethical considerations, funding mechanisms, and support available for research activities within the institution. IQAC monitors and encourages research output and publication by faculty members and students. It promotes the dissemination of research findings through conferences, journals, and other scholarly platforms. IQAC may provide support in manuscript preparation, manuscript submission, and tracking research publication metrics. IQAC monitors the quality and impact of research activities by assessing research outputs, publications, citations, and other relevant metrics. It may engage in external evaluation or peer-review processes to ensure the rigor and quality of research conducted within the institution.

7. Feedback system for quality improvement: IQAC designs and implements feedback mechanisms to capture inputs from different stakeholders, including students, faculty members, alumni, employers, and parents. Based on the feedback analysis, IQAC identifies areas for improvement within the institution. It categorizes the feedback data, highlights



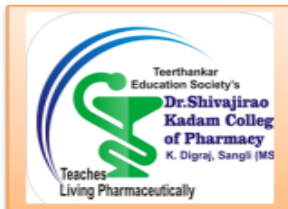
common issues or concerns, and prioritizes the areas that need immediate attention. IQAC promotes a culture of continuous improvement by using the feedback system as an iterative process. It systematically collects feedback at regular intervals, compares data over time, and assesses the impact of implemented improvements. This ensures that the institution remains responsive to changing needs and strives for ongoing enhancement.

8. Efforts for Training and Placements: IQAC establishes and nurtures collaborations with industries, professional bodies, and employers. It facilitates interactions between the institution and industry representatives, organizing guest lectures, industry visits, internships, and expert sessions. This helps student's gain exposure to real-world practices, industry expectations, and emerging trends. IQAC organizes skill development and training programs to enhance students' employability skills. These programs cover areas such as communication skills, problem-solving, teamwork, leadership, technical skills, and aptitude development. IQAC collaborates with internal and external trainers to provide comprehensive training to students.

9. Collaborative work and Arranging Training/workshops/seminar/conference: IQAC promotes collaboration among faculty members, departments, and external stakeholders to foster a culture of teamwork and knowledge exchange. It encourages interdisciplinary collaboration and facilitates the sharing of resources, expertise, and research among different units within the institution. IQAC monitors and assesses collaborative projects, research collaborations, joint publications, and interdisciplinary activities within the institution. It evaluates the outcomes and impact of these initiatives to ensure their effectiveness and contribution to the institution's goals and objectives.

11. Alumni Involvement Monitoring:

IQAC oversees the management of the alumni database, ensuring that accurate and updated information is maintained. It collaborates with the institution's alumni relations office or similar department to ensure the database contains relevant details such as contact information, professional achievements, and current positions of alumni. IQAC monitors and tracks the professional achievements and accomplishments of alumni. It keeps a record of alumni success



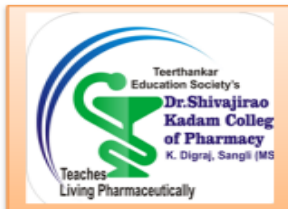
stories, accolades, and contributions to various fields. This information can be shared with the institution's stakeholders to highlight the impact of the institution's education and programs.

12. Perspective Plan and policy and Faculty empowerment policy Implement Monitoring:

IQAC monitors the implementation of various policies and guidelines set by the institution. This includes policies related to academic matters, student welfare, faculty development, research, governance, and quality assurance. IQAC ensures that these policies are effectively communicated, understood, and followed by all stakeholders. It reviews the adherence to policies, identifies gaps, and suggests improvements to enhance policy implementation. IQAC ensures that the institution complies with regulatory requirements and standards set by accrediting bodies, government agencies, and other relevant authorities. It monitors the implementation of policies and procedures that ensure compliance with these regulations. IQAC conducts internal audits, reviews documentation, and collaborates with relevant departments to ensure adherence to regulatory guidelines. IQAC plays a crucial role in monitoring the implementation of faculty empowerment policies. These policies focus on providing opportunities and support for faculty members' professional growth, skill enhancement, and career advancement. IQAC monitors the availability and effectiveness of faculty development programs, research support, mentoring initiatives, and other measures outlined in the faculty empowerment policy. It assesses the impact of these policies on faculty members' professional development and their ability to deliver quality education.

13. Social Responsibilities and Extension activities monitoring:

IQAC monitors the implementation of social responsibility and extension activities in alignment with the institution's policies and objectives. It ensures that planned activities are carried out effectively, assesses their impact, and tracks the outcomes achieved. IQAC assesses the impact of social responsibility and extension activities on the institution and the community. It collects data, conducts evaluations, and analyses feedback to measure the effectiveness of these activities in addressing societal challenges, enhancing community well-being, and promoting sustainable development. IQAC facilitates the recognition and appreciation of individuals and groups involved in social responsibility and extension



activities. It acknowledges the contributions of faculty members, staff, and students, and encourages a culture of social responsibility and community engagement through awards, certificates, and other forms of recognition.

14. Best Practices Monitoring: IQAC engages in benchmarking activities to identify best practices in higher education. It explores and studies practices implemented by reputed institutions nationally and internationally. It creates a repository or database where these practices are stored, along with relevant details such as objectives, methodologies, and outcomes. IQAC shares this information with faculty members, staff, and students to promote knowledge sharing and adoption of best practices. IQAC facilitates platforms for faculty members, staff, and students to share their experiences and success stories related to innovative and effective practices. It organizes seminars, workshops, or conferences where individuals or groups can present their best practices, lessons learned, and outcomes achieved. IQAC encourages open dialogue and cross-departmental sharing to inspire others and foster a culture of continuous improvement.