



CRITERION 5: Student Support and Progression

5.1: Student Support

Metric No: 5.1.4: *The Institution has a transparent mechanism for the timely redressal of student grievances including sexual harassment and ragging cases*

<p>DVV QUERY</p>	<ol style="list-style-type: none">1. Submit Report of grievances from Concerned committee.2. Mechanism of redressal should be available as document and should be hosted in HEI's Website.3. The Link of the same shall be provided to validate the same.4. Statutory regulations/norms of UGC/SRA to be provided.
<p>DVV CLARIFICATION</p>	<ol style="list-style-type: none">1. Attached Report of grievances from Concerned committee.2. Mechanism of redressal is available as document as hosted on HEI's Website.3. Working link of the same is provided to validate the same.4. Statutory regulations/norms of UGC/SRA are provided.



5.1.4 The Institution has a transparent mechanism for the timely redressal of student grievances including sexual harassment and ragging cases:

- 1. Implementation of guidelines of statutory/regulatory bodies***
- 2. Organization-wide awareness and undertakings on policies with zero tolerance***
- 3. Mechanisms for submission of online/offline students' grievances***
- 4. Timely redressal of the grievances through appropriate committees***

Proof related to Mechanisms for submission of online/offline students' grievances



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Teerthankar Education Society's
Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj

CRITERION:5- Student Support and Progression

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CONSTITUTION OF REDRESSAL GRIEVANCE COMMITTEE

Regi. under Society Act 1860 No. MAHA/5330/SANGLI, Dt. 12/12/1997
Regi. under Bombay Public Trust Act No. AF-6282 SANGLI, Dt. 09/02/1998

Teerthankar Education Society's
Dr. Shivajirao Kadam College of Pharmacy
Baganwat, A/p. Kasabe Digraj, Tal. Miraj, Dist. Sangli - 416 305.
E-mail : skcopharmdeg@gmail.com Phone No. : 9404398406

Ref. No. : _____ Date : _____

CONSTITUTION OF GRIEVANCE REDRESSAL CELL
2021-2022

The Constitution of Grievance Redressal Cell is as follows:

Sr. No.	Name	Designation	Contact No.
1.	Prof. D. D. Chougule	Chairman	9822194950
2.	Dr. S. M. Patil	Member	9448941936
3.	Dr. S. B. Patil	Member	9595753875
4.	Mrs. A. A. Masule	Member	7558555600
5.	Mr. A. D. Birnale	Member	9765811108




DR. SHIVAJIRAO KADAM,
Dr. Shivajirao Kadam
College of Pharmacy
Kasabe-Digraj, Sangli

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Sr. No.	Name	Designation	Contact No.	Roles & Responsibilities
1.	Prof. D. D. Chougule	Chairman	9822194950	<ul style="list-style-type: none">• To accept written grievances (related to the system) from students and staff.• To create and implement a mechanism to handle the reported grievances.• To forward the findings to the Governing Body if necessary for further action.
2.	Dr. S. M. Patil	Member	9448941936	
3.	Dr. S. B. Patil	Member	9593753875	
4.	Mrs. A. A. Masale	Member	755855600	
5.	Mr. A. D. Birnale	Member	9765811308	

Weblink: http://skcp.org.in/naac/Grievance_Redressal_Comitee_21-22.pdf

OBJECTIVES OF GRIEVANCE REDRESSAL COMMITTEE

Grievance:

Grievance is a complaint raised by students / employee which is resolved by the procedure mentioned here in below.


Grievance Redressal Cell:-

The institute is having its own grievance redressal system and functioning through direct supervision of the Principal.

Objectives of Grievance Redressal committee:

- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- The case will be attended promptly on receipt of written or online grievance from the students or faculty's
- To ensure effective solution to the faculty's, student's grievances with an impartial and fair approach.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- It is to deal with the complex situations in a tactful manner to lessen the condition felt to be oppressive or dissatisfied.
- To enlighten the students and staff on their duties and responsibilities.
- To promote and maintain a conducive and unprejudiced educational environment.
- To develop organised contacts with students and employees in order to gather information about their expectations in terms of academics and administration.




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MINUTES OF MEETINGS

Teerthankar Education Society's
Dr. Shivajirao Kadam College of Pharmacy
Baganwat Kasabe Digraj, Tal. Miraj, Dist. Sangli -416305

Date:30/10/2021

Office Circular

Member from Institutional Grievances Redressal Committee are hereby informed that, the meeting for the Grievances Redressal Committee will be held on 09/11/2021 at 1.00pm to the principal cabin. All are requested to remain present for the meeting

Agenda for meeting:

1. To review the previous meeting's minutes
2. To Explain objective and functions of committee.
3. To interact with the students.
4. Problem regarding display of result of online SUK exam.
5. Any other related issues.

Sr.No.	Name	Signature
1.	Prof. D. D. Chougule	
2.	Dr. S. M. Patil	
3.	Dr. S. B. Patil	
4.	Mrs. A. A. Marule	
5.	Mr. A. D. Birnale	



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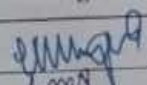
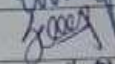
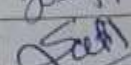
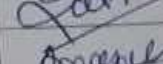
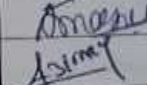
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Meeting No. : _____ 21-22 (30)

The meeting of Grievance Redressal committee was conducted on 09/11/2021
at 1:00 p.m. to Principal Cabin of Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj.

Following members were present for the meeting.

Sr. No.	Name	Designation	Sign.
1.	Prof. D. D. Chougule	Chairman	
2.	Dr. S. M. Patil	Member	
3.	Dr. S. B. Patil	Member	
4.	Mrs. A. A. Marule	Member	
5.	Mrs. A. P. Birnale	Off member	

Following agenda were discussed during the meeting.

- Approval of Agenda : The agenda was unanimously approved as distributed.
- Acceptance / amendments to previous meeting minutes : The minutes of last meeting dated 17/02/2021 were read by Dr. S. B. Patil and were unanimously confirmed by all members.
- Action taken of the previous meeting minutes: The action taken report is attached as anannexure*.

Agenda 1 Discussion regarding Explanation of objective & functions

Resolution Dr. S. M. Patil introduced all committee members to all students. He also added the objective and functions of the committee to the students. All committee members actively participated in the discussion.

Proposed by : Dr. S. M. Patil
Seconded by : Dr. S. B. Patil

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Agenda 2 Discussion regarding Interaction with the students
Resolution Dr. S.M. Patil addressed students and asked about proper implementation and regularity in mechanism. All students replied positively and showed satisfaction towards committee functioning.

Proposed by : Dr. S.B. Patil²
Seconded by : Dr. S.M. Patil

Agenda 3 Discussion regarding Regarding results of online SUK Exam
Resolution Dr. S.M. Patil addressed the queries of some students regarding the result of SUK exam was not displayed. She discussed with the exam department of Dr. S.K.C.P. and communicated the same to SUK exam department.

Proposed by : Mrs. A.A. Masule
Seconded by : Dr. S.B. Patil²

Agenda 4 Discussion regarding Any other related queries/ issues
Resolution No other related issues were raised during the meeting.

Proposed by : Mrs. A.D. Birnale
Seconded by : Dr. S.B. Patil

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Agenda 2 Discussion regarding _____

Resolution _____

Proposed by : _____

Seconded by : _____

Adjournment :

The minutes discussed in the meeting were accepted unanimously by the present members and the meeting was adjourned at 2:00 PM with vote of thanks by 10000 - A. A. Marule

Minute submitted by :

Dr. S. B. Patil



Minute approved by


Dr. S. M. Patil

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Dr. Shivajirao Kadam
College of Pharmacy
Kasabe-Digraj, Sangli.

**ACTION TAKEN REPORT
GRIEVANCE REDRESSAL COMMITTEE**

Sr. No.	Date of Meeting	Subject	Resolution	Action Taken
1.	09/11/2021	Explanation of objectives and functions	D.S. M. Patil briefed the objectives and functions of Grievance Redressal Committee to the students	Students were aware about the Grievance Redressal Committee objectives and mechanism
2.		Problem regarding Display of Result of online SUK Exam	The same issue communicated with the Internal as well as SUK exam department.	The exam department solve the problem and the results of students were displayed through online.




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Teerthankar Education Society's
Dr. Shivajirao Kadam College of Pharmacy
Baganwat Kasabe Digraj, Tal. Miraj, Dist. Sangli -416305

Date: 03/02/2022

Office Circular

Member from Institutional Grievances Redressal Committee are hereby informed that, the meeting for the Grievances Redressal Committee will be held on 08/02/2022 at 3.00pm to the principal cabin. All are requested to remain present for the meeting.

Agenda for meeting:

1. To review the previous meeting's minutes
2. To open complaint/ suggestion box.
3. To informing the concerned section to attend the problem if any.
4. Any other related issues.

Sr.No.	Name	Signature
1.	Prof. D. D. Chougule	
2.	Dr. S. M. Pahl	
3.	Dr. S. B. Pahl	
4.	Mrs. A. A. Masale	
5.	Mr. A. D. Bismale	



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Meeting No. : 21-22-①

The meeting of Grievance Redressal committee was conducted on 08/02/2021
at 3:00pm to Principal's office of Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj.
Following members were present for the meeting.

Sr. No.	Name	Designation	Sign.
1.	Prof. D. D. Chougule	chairman	
2.	Dr. S. M. Patil	member	
3.	Dr. S. B. Patil	member	
4.	Mrs. A. A. Masule	member	
5.	Mr. A. D. Birnale	member	

Following agenda were discussed during the meeting.

- Approval of Agenda : The agenda was unanimously approved as distributed.
- Acceptance / amendments to previous meeting minutes : The minutes of last meeting dated 09/11/2021 were read by Mr. A. D. Birnale and were unanimously confirmed by all members.
- Action taken of the previous meeting minutes: The action taken report is attached as anannexure*.

Agenda I Discussion regarding opening of complaint/suggestion box
Resolution The complaint box was opened in presence of all committee members, as no any complaint was received, the chairman appreciated the committee members.

Proposed by: Dr. S. B. Patil
Seconded by: Dr. S. M. Patil

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Agenda 2 Discussion regarding informing the concerned section to
Resolution attend the problem if any
Mr. A. A. Masule informed all the members that
no grievance applications / complaints were
submitted to the Grievance Redressal Committee

Proposed by : Dr. S. B. Patil
Seconded by : A. A. Masule

Agenda 3 Discussion regarding Any other related issues
Resolution No other related issues were raised
during the meeting.

Proposed by : A. A. Masule
Seconded by : A. D. Rishale

Agenda 4 Discussion regarding _____
Resolution _____

Proposed by : _____
Seconded by : _____

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Resolved by : _____

Proposed by : _____

Secounded by : _____

4. **Adjournment :**

The minutes discussed in the meeting were accepted unanimously by the present members and the meeting was adjourned at 3-30 pm with vote of thanks by Mrs. A. A. Masule

Minute submitted by :

Mrs. A. A. Masule Masule

Minute approved by

Dr. S. M. Patil

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College of Pharmacy
Kasabe-Digraj, Sangli



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**ACTION TAKEN REPORT
 GRIEVANCE REDRESSAL COMMITTEE**

Sr. No.	Date of Meeting	Subject	Resolution	Action Taken
1.	08/02/2022	Opening of Complaint/suggestion box	The complaint box was opened in presence of all committee members	No any complaint received
2.		Informing the concerned section to attend the problem if any	No Grievance application were submitted	No action



[Signature]
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 Dr. Shivajirao Kadam
 College of Pharmacy
 Kasabe Digraj, Sangli

ONLINE GRIEVANCE PROCESS ON VMEDULIFE PLATFORM



<https://blog.vmedulife.com/how-to-use-griev>





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Mechanism of redressal Online mode:

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GRIEVANCE REDRESSAL PORTAL

1 2 3 4 5

Email Verification

Email ID

Enter Email ID

Confirm Email ID

Confirm Email ID

Send OTP

Next

© 2018 e-Grievance Redressal Powered by vmedulife

Working link of grievances redressal

<https://portal.vmedulife.com/public/auth/#/login/skcp-sangli>



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Dr. Shivajirao Kadam College of Pharmacy, Kasabe Digraj

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OFFLINE GRIEVANCE BY SUGGESTION BOX



SUGGESTION BOX REGISTER

Suggestion box log No. 5

1) Day and date of opening :-
Wednesday
15/09/2021

2) Time of opening :-

3) opened by :-
1) Dr. Pankaj Jadhav
2) Dr. Subas Awati

4) Findings :-
No any complains /
Suggestions were found in the box.

5) signature :-

Dr. Pankaj A. Jadhav Dr. S. S. Awati Dr. S. M. Patil

प्राचार्य,
डॉ. शिवाजीराव कदम कॉलेज
ऑफ फार्मसी, बागणवाट
कासाबे दिग्राज सांगली

Ms. Bhagyashree Shinde
(student member)

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Suggestion box log No.4

1) Day and Date of opening
Tuesday
19/09/2022

2) Time of opening :-

3) opened by :-
1) Dr. Subas S. Awati
2) Dr. Pankaj A. Jadhav

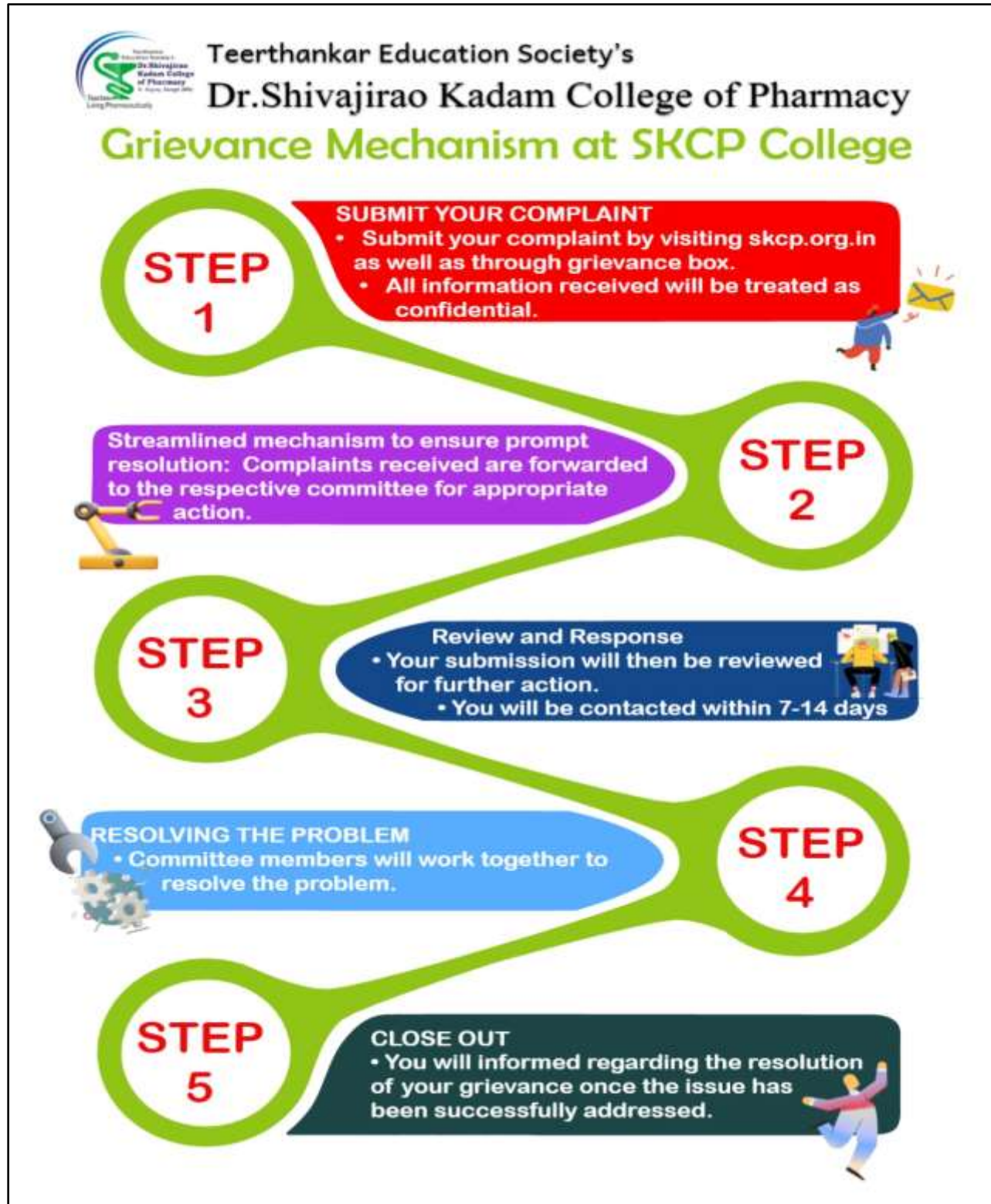
4) Findings :-
No any complaints/
suggestions were found in box

5) signature :-

Dr. Pankaj A. Jadhav Dr. Subas A. Awati Dr. S.M. Patil

प्राचार्य,
डॉ. शिवाजीराव कदम कॉलेज
ऑफ फार्मसी, बाणवाट
कसबे दिवज सांगली

Ms. Bhagyshree shinde
student member





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VMEDULIFE PORTAL NIL REPORT OF GRIEVANCE

The screenshot displays the VMEDULIFE e-Grievance Redressal Portal dashboard for SKCOP, Sangli. The page features a navigation bar with the college name and a 'Sign Out' button. The main content area is divided into several sections:

- e-Grievance Redressal Portal:** A summary section showing zero counts for Total, Closed, In Progress, and Pending grievances.
- Online Grievance Link:** A section with four vertical bars representing Total, Closed, In Progress, and Pending grievance counts, all showing zero.
- Grievance Committees and Members:** A list of committees with dropdown menus for each:
 - Anti-ragging Committee
 - WOMENS GRIEVANCE REDRESSAL CELL
 - WOMENS GRIEVANCE REDRESSAL CELL 2021-22
 - STUDENT GRIEVANCE REDRESSAL CELL
 - STUDENT GRIEVANCE REDRESSAL CELL 2021-22
 - Test Committee

The bottom of the page includes a footer with 'Download App', 'Privacy Policy', 'Terms of Use', and 'Powered by vmedulife'. The Windows taskbar at the bottom shows the date as 12-07-2023 and the time as 17:45.